

**Announcement of the Opening of a Call for a Research Fellowship for Master,
within the scope of the R&D Unit - UIDB/04107/2020**

Reference: IE-ULisboa/06/BI/2022

The Instituto de Educação da Universidade de Lisboa (IE-ULisboa) is opening a call for a Research Fellowship for Master in the area of Education, under the FCT Research Grant Regulations (RGR) and the Research Fellowship Holder Statute (RFHS).

The scholarship will be financed by the Foundation for Science and Technology, I.P./MCTES., through national funds (PIDDAC), within the scope Unidade de Investigação e Desenvolvimento em Educação e Formação (UIDEF), with reference UIDB/04107/2020.

1. Scientific Area: Education

2. Admission requirements: The candidate must:

- hold a Bachelor's degree in Education and Training;
- be enrolled as a student in the Master's in Education and Training, in the area of specialization of Organization and Management of Education and Training;
- be fluent in spoken and written Portuguese and English.

3. Preferred requirements:

- Experience of participation in research and development projects in the scientific area of education;
- Experience in organizing and supporting scientific events, both face-to-face and online;
- Experience in text editing and proofreading;
- Experience in working with Excel (literature mapping; data organization and formatting, etc.)
- Good communication skills.

4. Description and purpose of the Grant: The main purpose of the research grant is to carry out research to support the project "Redescola (School network): Construction and mobilization of knowledge for organizational and professional development in education". It aims to enable the development of research on practices of knowledge construction and/or mobilization in organizational education environments, including the collection and analysis of information and dissemination in diverse contexts.

5. Work plan: The research fellow will develop the following activities:

- a) Creation of online inquiry instruments;
- b) Support to the organization of meetings and events;
- c) Preparation of promotion materials;
- d) Carrying out an intervention project or a masters' thesis;

- e) Collaboration in the development and validation of technical resources to support organizational and professional development initiatives, in educational organizations or with educational missions and their respective members, related to the implementation of educational offers and services.
- f) Collaboration in the development of activities for sharing and disseminating knowledge, through the organization of various events (workshops, talks cycles, a national and an international seminar) and the preparation of presentations at seminars and conferences.

The research activities leading to the academic degree of Master take place at the Instituto de Educação da Universidade de Lisboa, which will be the host institution for the fellowship holder, without prejudice to the work being carried out in collaboration between more than one institution.

The research activities leading to the academic degree of Master of the selected fellowship holder must be framed in the activities and strategy of the Unidade de Investigação e Desenvolvimento em Educação e Formação (UIDEF) and must be developed within the scope of the Study Cycle of the Master in Education and Training, in the area specialization of Organization and Management of Education and Training, from the Instituto de Educação da Universidade de Lisboa.

6. Applicable Legislation and Regulations: Research Fellowship Holder Statute, approved by Law No. 40/2004, of August 18th, in its current wording; FCT Regulation for Research Studentships and Fellowships, in effect (<https://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsasFCT2019.pdf>) Regulation for Research Grants of the Universidade de Lisboa, published in annex to Order no. 6238/2020, DR 2nd Series, no. 113, of 12th June 2020.

7. Workplace: The work plan will be carried out at the Instituto de Educação da Universidade de Lisboa (IE-ULisboa).

8. Duration and regime of the fellowship: The fellowship will have a length of 12 (twelve) months, with a predicted start in March/April 2022. The fellowship may eventually be renewed, for additional period.

The tasks as a fellowship holder are carried out under an exclusive dedication regime.

9. Value of the Monthly Maintenance Allowance: The fellowship holder receives a Monthly Maintenance Subsidy (MMS) in the amount of 875,98€ (eight hundred seventh-five euros and ninth-eight cents), according to the table of stipends of the fellowships awarded by FCT, IP in the country (<https://www.fct.pt/apoios/bolsas/valores>)

The scholarship includes Training Costs (subscription/registration/tuition).

The fellowship holder will benefit from personal accident insurance and, if he is not covered by any social protection scheme, he can ensure the exercise of the right to social security by joining the voluntary social insurance scheme, in accordance with the Code of Contributory Schemes of the Social Security Welfare System under the terms and within the limits set out in article 10 of the RFHS.

10. Fellowship component payments: Payments due to fellowship holder are made by bank transfer to the account identified by the fellowship holder or by check.

11. Selection and Valuation Criteria: The selection methods to be used are as follow:

- A – Final classification obtained in the bachelor's degree (25%);
- B - Experience in functions described in the work plan (35%);
- C - Evaluation of the candidate's profile, according to the project's objectives, considering motivation, transversal knowledge in the area and demonstrated availability (40%).

The selection parameters will be assigned the following percentage weight:

$$0,25 \times A + 0,35 \times B + 0,40 \times C$$

The selection parameters are valued on a scale between 0 and 20.

If necessary, only the three candidates with the best classification will be called to carry out the selection interview, which can be carried out by videoconference.

The interview classification will obey the following criteria:

- a) Motivation for scientific research in general (20%);
- b) Motivation for researching in this specific area (20%);
- c) Knowledge in the specific area (35%);
- d) Critical and analytical thinking skills (25%).

12. Composition of the Selection Jury: The Jury was appointed by Order No. 10 of the Director of the Instituto de Educação da Universidade de Lisboa (IE-ULisboa), 25th of February 2022, and has the following constitution:

- Doutora da Marta Isabel Silva Mateus de Almeida, Assistant Professor for IE-ULisboa, President of the Jury;
- Doutora Ana Sofia Reis de Castro e Pinho, Assistant Professor for IE-ULisboa, Member,
- Doutora Joana Andreia Domingues Viana, Invited Assistant Professor for IE-ULisboa, Member;
- Doutor Nuno Miguel Taborda Cid Dorotea, Invited Assistant Professor for IE-ULisboa, Substitute Member.

13. Publication/notification of results: The final evaluation results will be published in a ranked list of final grades, in a visible, public location at the Instituto de Educação da Universidade de Lisboa and published on the website www.ie.ulisboa.pt, with the successful candidate being notified by email.

14. Application deadline: The application is open from **February 28th** to **March 11th**, 2022.

15. Submission of application: Applications must be formalized, necessarily, through the following documents:

- a) Application Form, available at www.ie.ulisboa.pt;
- b) Copy of the identification document (declaration of consent available on the website www.ie.ulisboa.pt);
- c) Motivation letter,
- d) Detailed Curriculum Vitae;
- e) Certificate of Qualifications ^{1, 2};
- f) Other documents that the candidates consider relevant.

Applications should be sent to the email address: bolsas@ie.ulisboa.pt, indicating the Reference **IE-ULisboa/06/BI/2022**.

Remark 1: The documents proving the completion of academic degrees or diplomas, or registration in a study cycle leading to the academic degree, may be dispensed with during the application stage, being replaced by a declaration of honor by the candidates. However, the verification of those documents will be mandatory if the fellowship is obtained.

Remark 2: The academic degrees obtained in foreign countries require recognition by a Portuguese Institution according to Decree-Law no. 66/2018, of August 16th, and Decree no. 33/2019, of January 25th. The presentation of such degree recognition is mandatory to sign the contract. More information can be found here: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>. Under regular terms, if the recognition documents are not presented three months after the disclosure of the fellowship approval, the fellowship will not be granted.

16. Deadlines and procedures for complaints and appeals: If the decision is not favorable for the candidates, they have 10 days, starting from the date the results are disclosed, to make a statement in a prior hearing, under the terms of the Administrative Procedure Code.

The final decision may be appealed against to the Head of Instituto de Educação da Universidade de Lisboa up to 15 days after notification.

Instituto de Educação da Universidade de Lisboa, 25th February, 2022

The Director



(Professor Doutor Luís Miguel de Figueiredo Silva de Carvalho)