

**Announcement of the Opening of a Call for a Research Fellowship,
within the scope of the Project "LOOP – Empowering teachers personal,
professional and social continuous development through innovative
peer-induction programmes" (626148-EPP-1-2020-2-PT-EPPKA3-PI-POLICY)**

Reference: IE-ULisboa/02/BI/2022

The Instituto de Educação da Universidade e Lisboa (IE-ULisboa) is opening a call for a Research Fellowship within the scope of the Project "LOOP – Empowering teachers personal, professional and social continuous development through innovative peer-induction programmes", with own funds, through Staff Costs, under the following terms:

1. Scientific Area: Education

2. Admission requirements:

- Hold a Bachelor degree in Education and Training.
- Be a master's student in Education and Training, area of specialization of Organization and Management of Education and Training.
- Fluency in spoken and written Portuguese and English.

3. Preferred requirements:

- Experience in participating in research and development projects in educational technologies;
- Knowledge and experience in handling quantitative data;
- Knowledge and experience in processing qualitative data;
- Good communication skills.

4. Work plan: The fellowship shall support the Project LOOP and has as main activities:

- Building online inquiry tools;
- Qualitative and quantitative analysis of the data collected;
- Support to the organization and writing of reports;
- Support to the organization of meetings and events;
- Preparation and diffusion of dissemination materials;
- Carrying out an intervention project or a masters' thesis.

5. Applicable Legislation and Regulations: Research Fellowship Statute, approved by Law No. 40/2004, of August 18th, in its current wording; Regulation for Research Grants of the Universidade de Lisboa, published in annex to Order no. 6238/2020, DR 2nd Series, no. 113, of 12th June 2020; FCT Regulation for Research Studentships and Fellowships, in effect.

6. Workplace: The work plan will be carried out at the Instituto de Educação da Universidade e Lisboa (IE-ULisboa), under the scientific supervision of Professor Estela Costa.

7. Duration and regime of the fellowship: The fellowship will have a length of 6 (six) months, with a predicted start in February 2022. The fellowship may be renewed, for additional periods, up to a total of 18 months.

The tasks as a fellowship holder are carried out under an exclusive dedication regime.

8. Value of the Monthly Maintenance Allowance: The fellowship holder receives a Monthly Maintenance Subsidy (MMS) in the amount of €835,98 (eight hundred and thirty-five euros and ninety-eight cents), according to the table of stipends of the fellowships awarded by FCT, IP in the country (<https://www.fct.pt/apoios/bolsas/valores>)

The fellowship holder will benefit from personal accident insurance and, in case these are not covered by any social protection system, they can appeal to social security under the voluntary social insurance scheme according to the terms specified in no.1 of Article 22 of the Regulation for Research Grants of the Universidade de Lisboa.

9. Fellowship component payments: Payments due to fellowship holder are made by bank transfer to the account identified by the fellowship holder or by check.

10. Selection and Valuation Criteria: The selection methods to be used will be based on the following parameters:

- A – Final classification obtained in the Degree in Education and Training (30%);
- B – Curriculum Vitae (academic and scientific) (30%);
- C – Motivation Letter (40%)

The selection parameters will be assigned the following percentage weight:

$$0,30 \times A + 0,30 \times B + 0,40 \times C.$$

The selection parameters are valued on a scale between 0 and 20.

If necessary, only the three candidates with the best classification will be called to carry out the selection interview, which can be carried out by videoconference.

The interview classification will obey the following criteria:

- a) Motivation for scientific research in general (25%);
- b) Specific motivation for the area of study to be carried out (25%);
- c) Knowledge in the area of study to be carried out (20%);
- d) Capacity of analysis and critical sense (30%).

11. Composition of the Selection Jury: The Jury was appointed by Order No. 3 of the Director of the Instituto de Educação da Universidade e Lisboa (IE-ULisboa), 11 of January 2022, and has the following constitution:

- Doutora Estela Mafalda Inês Elias Fernandes da Costa, Assistant Professor at IE-ULisboa, President of the Jury;
- Doutora Mónica Luísa Mendes Baptista, Associate Professor at IE-ULisboa, Member;
- Doutora Joana Andreia Domingues Viana, Visiting Assistant Professor at IE-ULisboa, Member;
- Doutora Carolina Fernandes de Carvalho, Assistant Professor at IE-ULisboa, Substitute Member.

12. Publication/notification of results: The final evaluation results will be published in a ranked list of final grades, in a visible, public location at the Instituto de Educação da Universidade de Lisboa and published on the website www.ie.ulisboa.pt, with the successful candidate being notified by email.

13. Application deadline: The application is open from **January 12th to January 26th, 2022**.

14. Submission of application: Applications must be formalized, necessarily, through the following documents:

- a) Application Form, available at www.ie.ulisboa.pt;
- b) Copy of the identification document (declaration of consent available on the website www.ie.ulisboa.pt);
- c) Detailed Curriculum Vitae;
- d) Proof of enrollment in the current academic year in a master course;
- e) Certificate of Qualifications ^{1, 2};
- f) Letter of motivation and letter(s) of recommendation and other documents that the candidates consider relevant.

Applications should be sent to the email address: bolsas@ie.ulisboa.pt, indicating the Reference **IE-ULisboa/02/BI/2022**.

Remark 1: The documents proving the completion of academic degrees or diplomas, or registration in a study cycle leading to the academic degree, may be dispensed with during the application stage, being replaced by a declaration of honour by the candidates. However, the verification of those documents will be mandatory if the fellowship is obtained.

Remark 2: The academic degrees obtained in foreign countries require recognition by a Portuguese Institution according to Decree-Law no. 66/2018, of August 16th, and Decree no. 33/2019, of January 25th. The presentation of such degree recognition is mandatory to sign the contract. More information can be found here: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>. Under regular terms, if

the recognition documents are not presented three months after the disclosure of the fellowship approval, the fellowship will not be granted.

15. Deadlines and procedures for complaints and appeals: If the decision is not favourable for the candidates, they have 10 days, starting from the date the results are disclosed, to make a statement in a prior hearing, under the terms of the Administrative Procedure Code.

The final decision may be appealed against to the Head of Instituto de Educação da Universidade de Lisboa up to 15 days after notification.

Instituto de Educação da Universidade de Lisboa, 11th January, 2022

The Director



(Professor Doutor Luís Miguel de Figueiredo Silva de Carvalho)