

Call for a Three Research Fellowship, within the scope of the Program PRECASE

Reference: IE-ULisboa/11/BI/2022

The Instituto de Educação da Universidade de Lisboa (IE/ULisboa) is opening calls for 3 (three) Research Fellowship for Master, in the area of Education, under the FCT Research Grant Regulations (RBI) and the Research Fellowship Statute (EBI).

The Research Fellowships for Master will be funded by Camões, I.P., through Fundação Fé e Cooperação (FEC), under the Program *Reforço de Capacidades do Sistema Educativo da Guiné-Bissau* – PRECASE, that the Institute of Education of the University of Lisbon integrates.

1. Scientific Domain: Education

2. Admission Requirements: Applicants must hold a Bachelor's degree in Education or related areas.

3. Work Plan: The Master's fellowship holders will integrate the investigation, developing the following activities:

- a) Regular participation and development of the tasks foreseen for the accomplishment of the curricular units that integrate the first year of the study plan of the Master in Education, in the area of specialization in Educational Administration.
- b) Survey and analysis of documentation that allows the characterization of the Guinean context within the scope of educational administration.
- c) Review of literature on educational administration, in particular studies developed on the Guinean context.

Research activities will take place at the Institute of Education of the University of Lisbon (IE-ULisboa), which will be the host institution for the fellowship holders, without prejudice to the work being carried out in collaboration between more than one institution.

The research activities of the selected fellowship holders must be framed in the activities and strategy of the PRECASE Program and developed within the scope of the Study Cycle of the Master in Education, in the specialization area of Educational Administration at IE-ULisboa.

4. Applicable Legislation and regulations: Research Fellowship Holder Statute, approved by Law No. 40/2004, of August 18th, in its current wording; Regulation for Research Grants of the Universidade de Lisboa, published in annex to Order no. 6238/2020, DR 2nd Series, no. 113, of 12th June 2020; FCT Regulation for



Research Studentships and Fellowships, in effect
(<https://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsasFCT2019.pdf>).

5. Workplace: The work plan will be carried out at the Instituto de Educação da Universidade de Lisboa (IE-ULisboa), under the scientific supervision of Professor Estela Mafalda Inês Elias Fernandes da Costa

6. Duration and regime of the fellowship: The fellowship will have a length of 12 (twelve) months, with a predicted start in September 2022.

The tasks as a fellowship holder are carried out under an exclusive dedication regime

7. Value of the Monthly Maintenance Allowance: The fellowship holders are awarded a Monthly Maintenance Subsidy (MMS) in the amount of €875,98 (eight hundred and seventy-five euros and ninety-eight cents) according to the table of values of the fellowships awarded by FCT, IP in the country (<https://www.fct.pt/apoios/bolsas/valores>)

The fellowship holders will benefit from personal accident insurance and, if he/she is not covered by any social protection scheme, he/she can ensure the exercise of the right to social security by joining the voluntary social insurance scheme, in accordance with the Code of Contributory Schemes of the Social Security Welfare System under the terms and within the limits set out in article 10 of the RFHS.

8. Fellowships Component Payments: Payments due to the fellowship holders are made by bank transfer to the account identified by the fellowship holder or by check.

Payments for Scholarships and Training Costs (inscription/enrolment/tuition fees) are made by the FEC directly to the Instituto de Educação da Universidade de Lisboa.

9. Selection methods and respective valuation: The selection methods to be used are as follows:

- a) Classification obtained in the Bachelor degree (20%)
- b) Curriculum vitae (academic and scientific) (30%)
- c) Professional experience relevant to the Educational Administration specialty area (30%)
- d) Letter of Interest (20%)

The selection parameters will be assigned the following percentage weight:

$$0,20 \times A + 0,30 \times B + 0,30 \times C + 0,20 \times D$$



The selection parameters are valued on a scale between 0 and 20.

10. Composition of the Selection Jury: The Jury was appointed by Order No. 21 of the Director of the Instituto de Educação of the Universidade de Lisboa (IE-ULisboa), 17th May 2022, and is composed as follows:

- Prof. Doutora Marta Isabel da Silva Mateus de Almeida, Assistant Professor at IE-ULisboa, President,
- Prof. Doutora Joana Andreia Domingues Viana, Invited Assistant Professor at IE-ULisboa, member
- Prof. Doutora Ana Sofia Alves da Silva Cardoso Viseu, Assistant Professor at IE-ULisboa, member
- Prof. Doutor Pedro Miguel Freire da Silva Rodrigues, Assistant Professor at IE-ULisboa, Substitute Member

11. Publication/notification of results: The final results of the evaluation will be published in a list sorted by *final mark obtained*, posted in a visible and public place in the Institute of Education of the University of Lisbon, and published on the website www.ie.ulisboa.pt. and successful candidates will be notified by email.

12. Application deadline: The application is open from **May 19th** to **June 8th** 2022

13. Submission of applications: Applications must be formalized, mandatorily, with the following documents:

- a) Application Form, available at www.ie.ulisboa.pt;
- b) Copy of the identification document (declaration of consent available at www.ie.ulisboa.pt);
- c) Letter of Interest
- d) Detailed Curriculum Vitae (academic and scientific)
- e) Student enrolled in a master's degree in Education, specializing in Educational Administration ¹
- f) Certificate of Qualifications ^{2, 3}
- g) Other documents that the candidates may consider relevant.

Each document must be sent in its own file and properly identified.

Applications should be sent to the email address: bolsas@ie.ulisboa.pt, with the **Reference IE-ULisboa/11/BI/2022.**

Remark 1: May be dispensed with during the application stage, being replaced by a declaration of honor by the candidates. Until the hiring stage, it is mandatory to present proof of enrollment in the academic year 2022/2023 in a master's degree in Education, specializing in Educational Administration.

Remark 2: The documents proving the completion of academic degrees or diplomas, or registration in a study cycle leading to the academic degree, may be dispensed with during the application stage, being replaced by a declaration of honor by the candidates. However, the verification of those documents will be mandatory if the fellowship is obtained

Remark 3: The academic degrees obtained in foreign countries require recognition by a Portuguese Institution according to Decree-Law no. 66/2018, of August 16th, and Decree no. 33/2019, of January 25th. The presentation of such degree recognition is mandatory to sign the contract. More information can be found here: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>. Under regular terms, if the recognition documents are not presented three months after the disclosure of the fellowship approval, the fellowship will not be granted.

14. Deadlines and procedures for complaints and appeals: If the decision is not favourable for the candidates, they have 10 days, starting from the date the results are disclosed, to make a statement in a prior hearing, under the terms of the Administrative Procedure Code.

The final decision may be appealed to the Head of Instituto de Educação da Universidade de Lisboa up to 15 days after notification.

Instituto de Educação da Universidade de Lisboa, 17th de May, 2022

The Director



(Professor Doutor Luís Miguel de Figueiredo Silva de Carvalho)